Looking up Books.

Go to the library homepage at http://www.mpc.edu/library and click on the “Library Catalog” tab; there will then be a search box that you can search for books and other materials that we have here at the library.

MPC Library Catalog

Books

4 major options from the drop down menu available for searching MPC Library Catalog:

- **Keyword** - searches the entire library record for the keyword you put in (example: if the keyword is “rye” then it will look for titles with rye in it, authors named Rye, **subjects** dealing with rye, and any items that have the word rye anywhere in their catalog record)

- **Title** - put in exact title if known, can also keyword search just titles so if you put in the word “Las Vegas” it will come up with only books/items that have the word Las Vegas in their title

- **Author** - always put the last name of the author first when searching by author.
  
  (example: Hemingway Ernest)

- **Subject** - this lists all the items that are listed under any subject that has your search term as part of the subject (a kind of keyword search by subject). Subject headings are exact so be aware that you may have to search around for the proper subject heading (example: the proper subject for “Death Penalty” is “Capital Punishment”)

You can go beyond just the holdings here at MPC

If you know of a book or find one in another library’s catalog that we do not have, or if you find an article that sounds good but it is not available in full-text, you can make a request to obtain it through **Interlibrary Loan (ILL)**. Come to the MPC Library Reference Desk and we can get the ILL form filled out and the request processed. How fast you get your requested item depends on the lending library so give yourself time if you need something through ILL.
E-books

You can find E-books in the MPC Library Catalog and have direct links to them there. You can also go to the database that is exclusively E-books. Go to the direct link from the library homepage: “EBSCO E-book collection” located under “Quick Links”

It will take you to the search screen for our E-book collection...put in your keywords and hit the green search button and you will come to relevant E-books in our collection available in full-text.